



HBR Monthly Webinar

February 22, 2023



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Agenda

- Employees Planning Retirement
- HBRs Retiring an Employee in Ebenefits
- Annual Certification Recap
- 2023 HBR Monthly Webinars

For Employees Planning Retirement: “Understanding Your Medical Plan options when you become Medicare Eligible Webinars”

HBRs are encouraged to share the following information with their employees thinking of retirement: The State Health Plan is again offering online webinars with important information on “Understanding Your Medical Plan Options When You Become Medicare-Eligible.”

These popular, free webinars are designed for active employees who will soon be 65, are already 65 or older, and retirees getting ready to turn 65. Each webinar lasts approximately 2 hours and will explain important information regarding Medicare, retirement health benefit options and offer the opportunity to ask questions. These webinars are also a great resource for HBRs, so feel free to attend one as well so you can assist employees as needed.

Webinars are scheduled through August. Interested employees and HBRs are encouraged to [register](#) soon, as these webinars are expected to fill quickly!



Retiring an Employee in eBenefits

The State Health Plan has posted a new training document in HBR University on how to retire a member in eBenefits. The document, which explains the process step by step, can be found by logging into [HBR University](#), the Plan's online learning management tool just for HBRs.

The "How to Retire a Member in eBenefits" instructions include:

- Retirement with Hold Future Transaction
- Payroll Groups (member does not have Medical Coverage)
- Non-Payroll Groups with NCFlex Benefits
- Non-Payroll Groups without NCFlex Benefits
- Non-Payroll Groups (member does not have Medical Coverage)
- Retirement for Municipalities & Charter Schools ineligible for coverage under the State Retirements System
- How to Retire a Member after a Termination has been processed



2023 HBR Annual Certification Recap

The State Health Plan recently completed its HBR Annual Certification, which included a brief online training that is required of all HBRs. Failure to complete this training resulted in loss of access to eBenefits.

Our records indicate that 44% of HBRs completed this training by February 10, 2023. If you did not complete this training and have lost access to eBenefits, you will have to complete the [HBR Contact/Access Request form](#). Please note that it may take three to five days to restore access.



Upcoming 2023 HBR Monthly Webinars

- The State Health Plan continues to utilize monthly HBR webinars as monthly training opportunities. The monthly webinars serve as the main source of updates and guided training. Given this emphasis, HBR attendance at each monthly webinar is required.
- All webinars begin at 10 a.m. To register for the monthly webinars, see below or visit the Plan's [website](#).
 - March 22, 2023, 10-11 a.m.
 - April 26, 2023, 10-11 a.m.
 - May 24, 2023, 10-11 a.m.
 - June 21, 2023, 10-11 a.m.
 - July 26, 2023, 10-11 a.m.
 - August 23, 2023, 10-11 a.m.
 - September 20, 2023, 10-11 a.m.
 - October 25, 2023, 10-11 a.m.
 - November 15, 2023, 10-11 a.m.
 - December 20, 2023, 10-11 a.m.

