

August 6, 2021, HBR Alert



HBR Alert

An important update
for all State Health Plan HBRs!

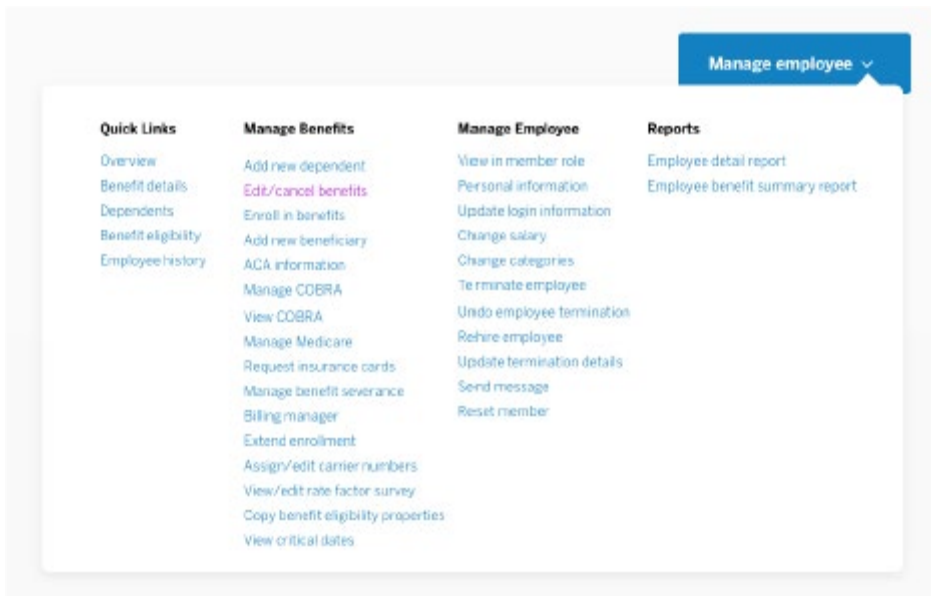
Dale R. Potwell, CPA
Treasurer Dale R. Potwell, CPA

North Carolina
State Health Plan
FOR TEACHERS AND STATE EMPLOYEES
A Division of the Department of State Treasurer
Treasurer Dale R. Potwell, CPA

New eBenefits Functionality

When HBRs log into eBenefits on Monday, August 9, they will find new functionality available. Below is an overview of the changes you will notice.

- **Manage Employee and Actions Menu:** Links are sorted and organized with intuitive headings within the Manage Employee and Actions menus (employee search results), providing an improved and consistent experience across two menus.



- **Manage Employee Menu and Shortcuts:** Frequently accessed tasks such as Edit & Cancel Benefits, Enroll in Benefits and Add Dependent have been added to the Manage Employer menu. These quick links direct a user into the relevant page bypassing the employee overview.
- **Effective Date when Updating Employee Information:** Any time an administrator updates an employee's personal information, such as name or address, the effective date will auto-default to current date.

Personal Information

Name and Address

First* / Middle / Last* [Redacted]

Address 1* [Redacted]

Address 2 [Redacted]

City* [Redacted]

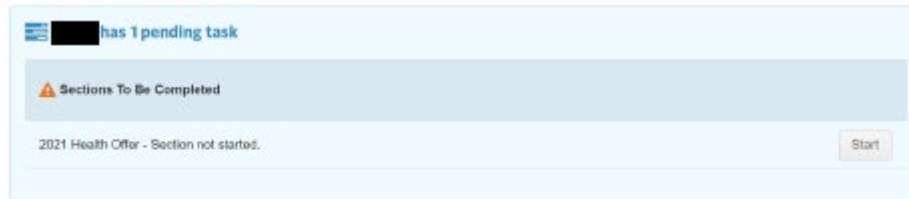
State / Province* [Redacted]

ZIP / Postal code* [Redacted]

Country* [Redacted]

Effective Date of Change* [Redacted]

- **Improved Buttons for the Benefit Snapshot:** Administrators will see a “Get Started” button on the employee’s Benefit Snapshot when there is no active enrollment or an “Edit” when the employee has an active enrollment.



Benefits Snapshot

Diego Bonneville is not enrolled in any benefits

Get started

Benefits Snapshot



Medical [Edit](#)

Medical \$1500 Deductible 2021 | Employee and Spouse | Effective as of 01/01/2020



Pharmacy [Edit](#)

Pharmacy 2021 | Employee and Spouse | Effective as of 01/01/2020



Dental [Edit](#)

Comprehensive Dental 2021 | Employee and Spouse | Effective as of 01/01/2020

- **Update to Standard Dependent Census Report:** The Dependent Census standard report now has the option to include all dependents, regardless of whether they’ve been covered or not.

Benefitfocus

Mask SSN in Report Results

Filtering Options

Show Dependents Turning

Or Older Between Start Date End Date

Include Terminated Employees

Include Hidden Dependents ⓘ

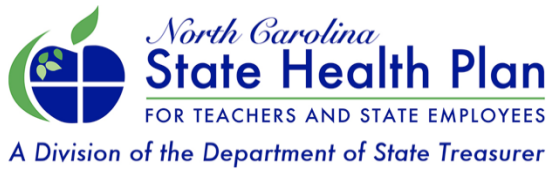
Include All Dependents ⓘ

Dependent Relationships* All selected (8) -

Include All Dependents ⓘ

When selecting this option, the dependent census report will pull all dependents, regardless of if the dependent has been covered on benefits or not.

[hide help]



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