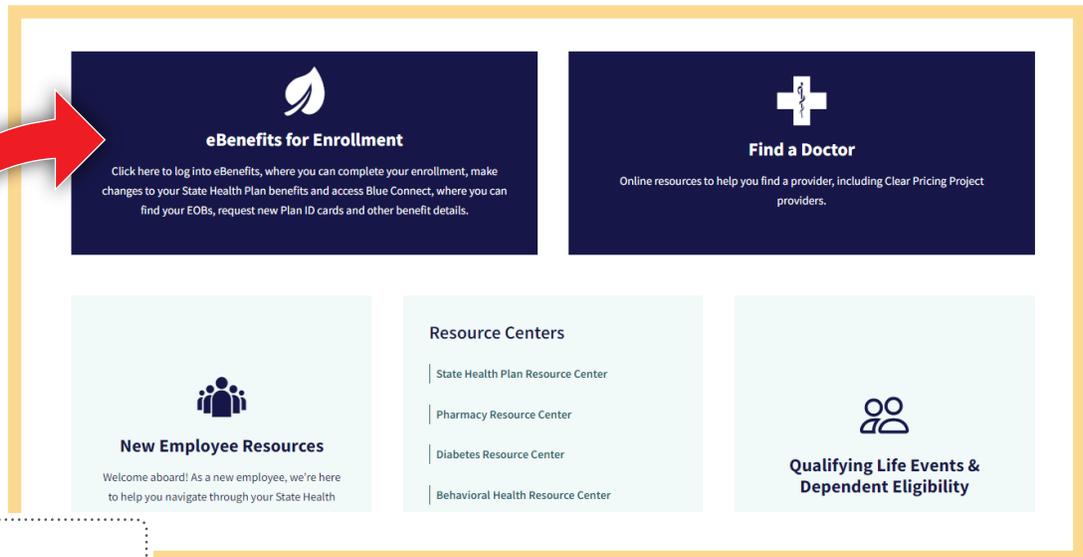


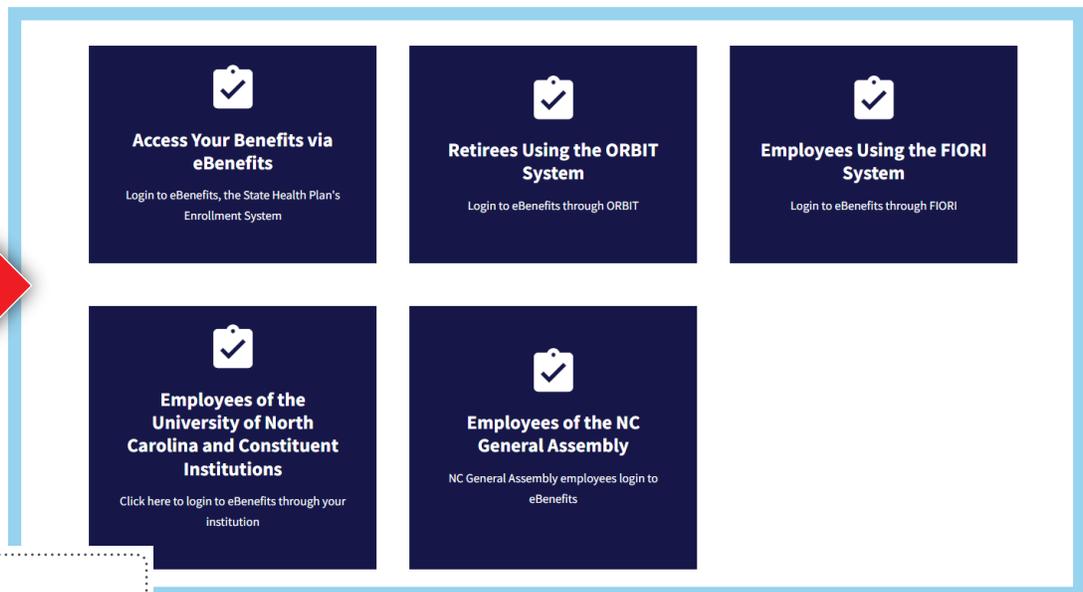
How to Complete 2025 Open Enrollment Online (Active Employees)



1

GO TO
www.SHPNC.org
CLICK ON eBenefits

Go to the State Health Plan's website **www.SHPNC.org** and click eBenefits.



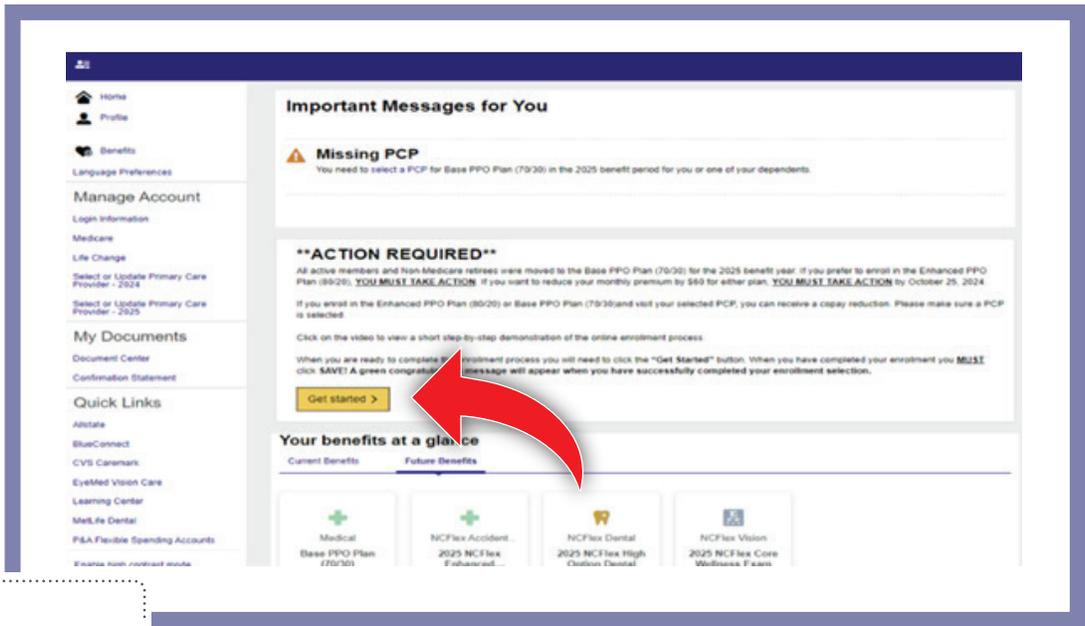
2

SELECT
Appropriate
Enrollment System

If you are employed by any of the organizations in the boxes, click to enroll.
If not, click Access your Benefits via eBenefits.

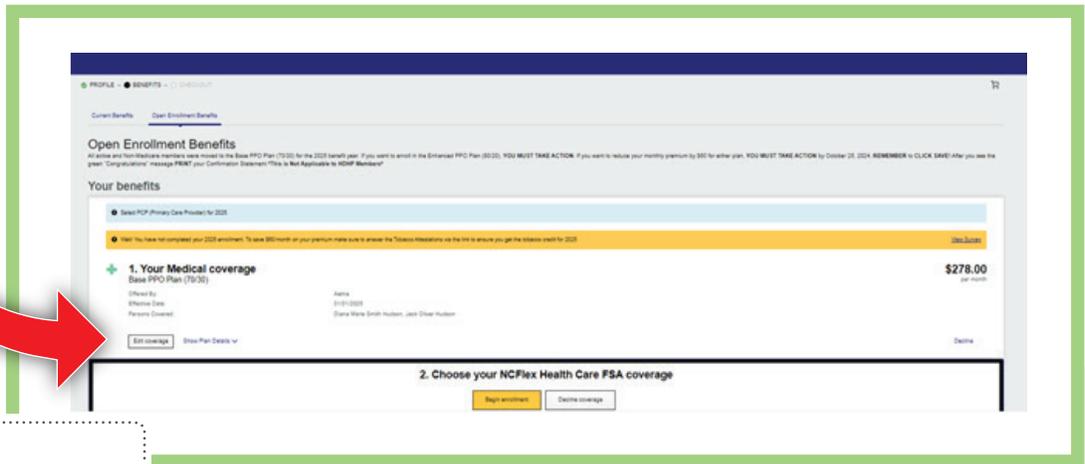
3

CLICK
Get Started



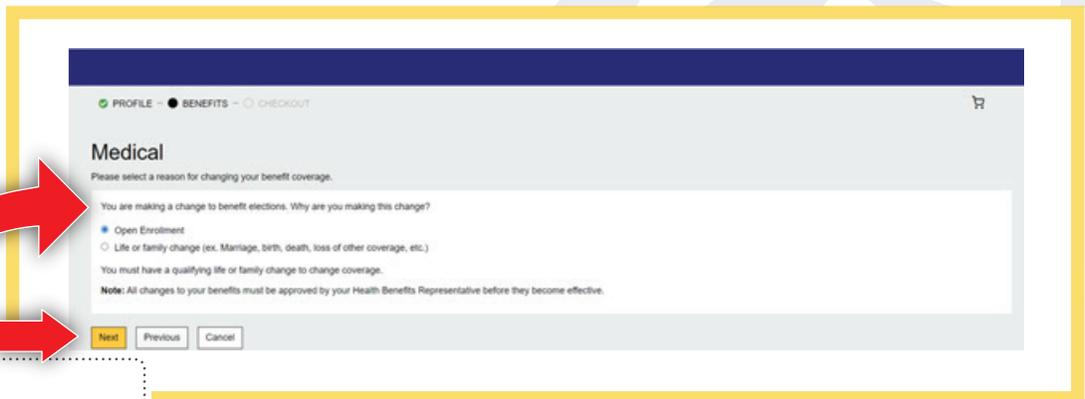
4

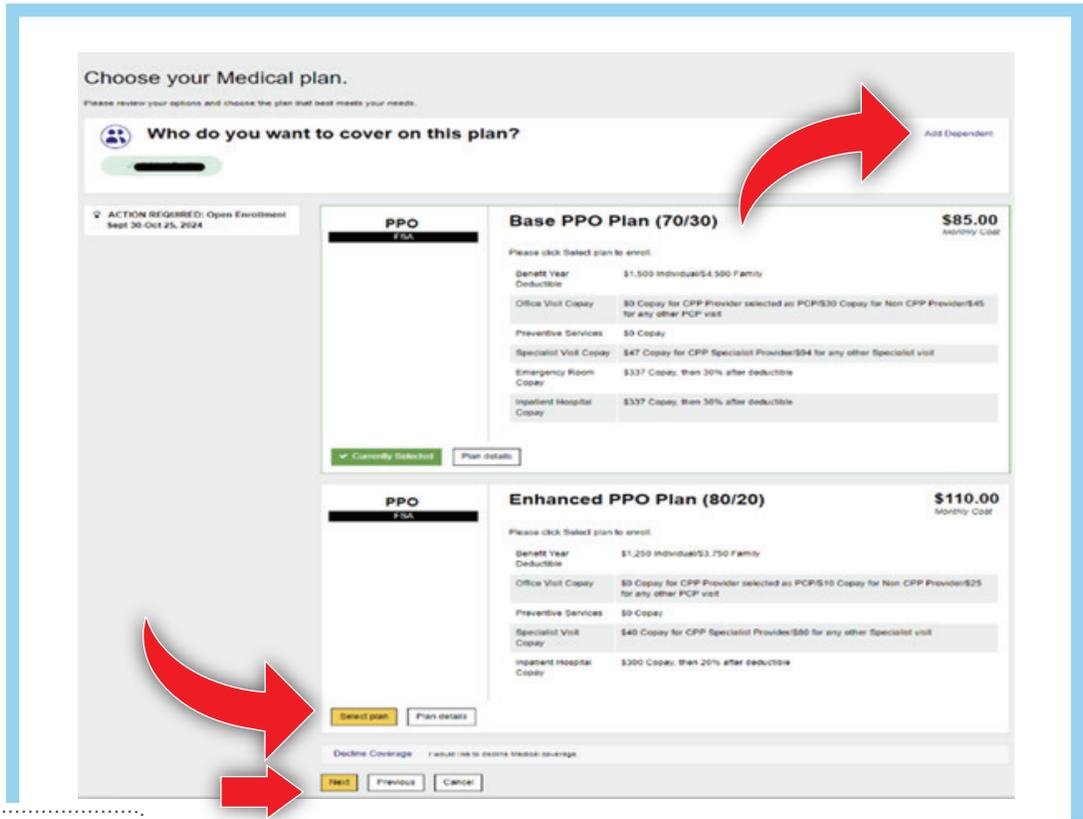
SELECT
Edit Coverage



5

CLICK
Open Enrollment
CLICK Next





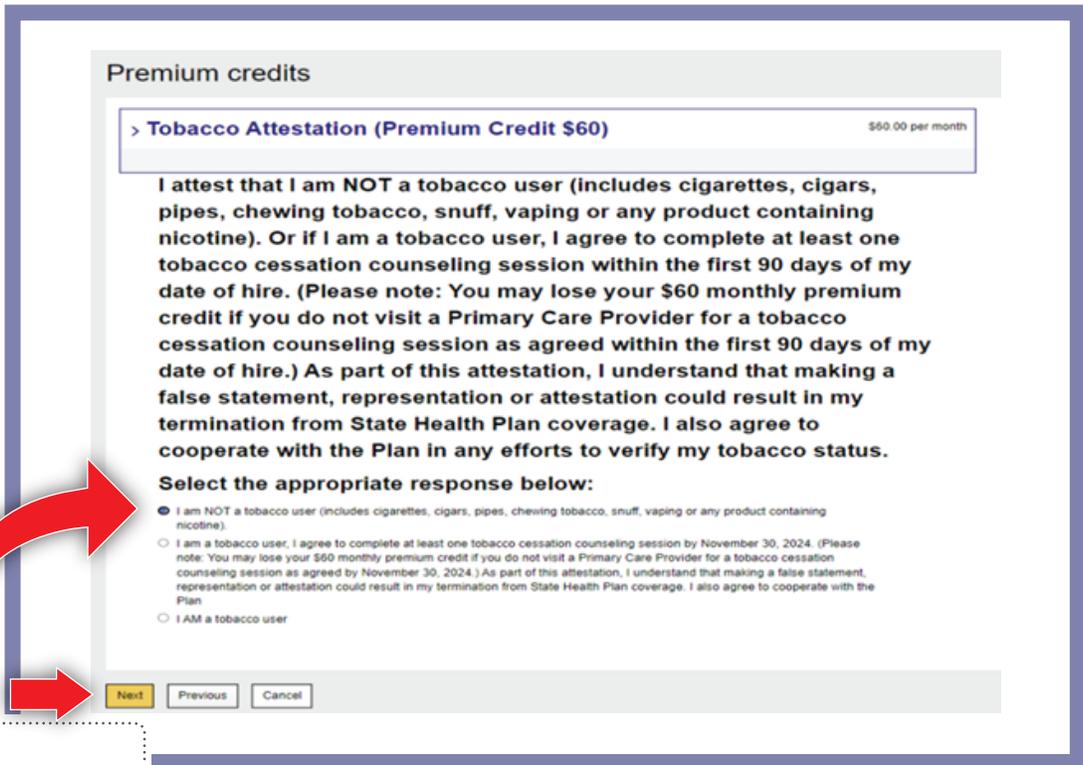
6

- SELECT Plan Option
- ADD Dependent(s)
(if applicable)
- CLICK Next

Choose a plan option and click Select Plan. If you need to add a dependent(s), click Add Dependent, then follow the instructions.



All Non-Medicare members have been moved to the Base PPO Plan (70/30). If you want to select the Enhanced PPO Plan (80/20), scroll down and click Select Plan.



7

- SELECT Your Response
- CLICK Next

PROFILE ● BENEFITS ○ CHECKOUT

2025 SHP Medical Summary

Your 2025 SHP Medical benefit summary is shown below. To make changes, click Edit. Please note that your benefits have not been saved. You must click Save to complete the section.

Medical

Enhanced PPO Plan (80/20)

Offered By: Aetna
Effective Date: 01/01/2025
You Pay: \$50.00 per month
Persons Covered: ██████████

Premium credits [Edit](#)

[Show details](#) ▾

Medicare

No policy on record

No medicare policy information on record

Primary Care Provider [Edit](#)

[Show details](#) ▾

[Edit coverage](#) [Edit plan](#) [Plan details](#)

Cost Summary

This is a summary of your CE benefit elections. [Hide all](#)

Benefit Elections (4 items) [▼](#)

Monthly

Eligible for Employer Contribution	
Medical	\$110.00
Not Eligible for Employer Contribution	
NCPlex Accident Plan	\$15.60
NCPlex Dental	\$55.40
NCPlex Vision	\$0.00

You Pay

Subtotal	\$181.38
Premium Waiver Credits	-\$80.00
Monthly Total	\$101.38

[Save](#) [Cancel](#)

8

SELECT
Primary Care
Provider (PCP)
CLICK Save

All members will need to re-select their PCP. Your 2024 selection will not carry forward. This is the PCP that appears on your ID Card and when you visit that PCP, you can receive a copay reduction. Confirm your elections, then click Save.



Visit www.shpnc.org/Cpp to find out more about the savings you can receive by selecting a Clear Pricing Project PCP.

9

PRINT
Confirmation
Statement

✓ Congratulations, ████████ You have successfully completed your enrollment process.
[Please review and print your Confirmation Statement for your records.](#)

Congratulations! You have successfully completed your enrollment. Click on "Confirmation Statement" to access a printable version of your benefits.